



**The G<sup>T</sup>M**  
**GREATER TUBATSE**  
**MUNICIPALITY**

South Africa's first democratic platinum city

**SUPPLY CHAIN MANAGEMENT  
UNIT**

1<sup>st</sup> Kastania Street, P O Box 206, Burgersfort, 1150, Tel: (013) 231 1000 / 1231, Fax: (013) 231 7467

**NOTICE AND INVITATION TO BID**

Bid Name	Bid Number	Evaluation criteria	Requirements	Compulsory Briefing Session	Bid Closure	Enquiries
Provision of Legal Services	GTM/C51/15/16	90/10	-Registration with relevant Law society. -Lead attorney must have at least a minimum of 5 years' post admission experience.	19 May 2016 @ 11h00	31 May 2016 @ 12h00	Mr JM Motha 013 231 1146
Fleet Management System	GTM/F52/15/16	90/10	Proven track record in the provision of the services	19 May 2016 @ 10h00	30 May 2016 @ 12h00	Mr TG Ratau 013 231 1222
Debtors Ledger Cleansing (Revenue Management)	GTM/F53/15/16	90/10	Proven track record in the provision of similar services	19 May 2016 @ 10h30	30 May 2016 @ 12h00	Mr TG Ratau 013 231 1222
VAT Recovery services	GTM/F54/15/16	90/10	Proven track record in the provision of similar services	19 May 2016 @ 10h30	30 May 2016 @ 12h00	Mr TG Ratau 013 231 1222

**EVALUATION AND ADJUDICATION CRITERIA**

Bids shall be evaluated and adjudicated in accordance with the Greater Tubatse Municipality's Supply Chain Management Policy as amended, Preferential Procurement Policy Framework Act 5/2000, 2011 Procurement Regulations and responsiveness to the bid documents, functionality and on a 90/10 point system, of which 90 points will be for price, 10 points will be for B-BBEE Level Contribution.

## CONDITIONS OF THE BID

1. Bid documents will be on sale for a non-refundable fee of R200.00 from the 19<sup>th</sup> May 2016(after the briefing session), at the Cashier's Office, Greater Tubatse Municipality, Lower Ground, 1<sup>st</sup> Kastania Street, Burgersfort, during week-days.
2. All bids will be closed and opened in public on the specified dates at **12H00** and must be fully priced, signed and sealed in an envelope appropriately marked the name of the bid proposing-for and must be deposited into the Municipal Tender Box which is accessible 24 hours and 07 days a week at the Reception of the Greater Tubatse Municipality, 1<sup>st</sup> Kastania Street, Burgersfort. No late, faxed, e-mailed, telephonic or electronically-submitted bids will be accepted for consideration.
3. The municipality has no obligation to appoint any bidder and reserves the right to appoint bidders individually and /or collectively to execute the contract and negotiate further conditions and requirements with the successful bidder.
4. **In terms of the National Treasury's Regulation, no bid will be accepted from the persons in the service of the state** and bidders failing to comply with the requirements of the bid document shall be submitting non-responsive bids. The bid validity period from the closing date remains 90 working days.
5. Enquiries relating to the Bidding Procedure should be directed to LM Letsoalo at 013 231 1000/1231 or [mletsoalo@tubatse.gov.za](mailto:mletsoalo@tubatse.gov.za) during office hours (07H30 to 16H00).
6. For technical enquiries ,please contact Mr Motha and Mr Ratau on the numbers mentioned above or email to [mmotha@tubatse.gov.za](mailto:mmotha@tubatse.gov.za) and [gtratau@tubatse.gov.za](mailto:gtratau@tubatse.gov.za)

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**JNT Mohlala**  
**Municipal Manager**

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**Date**